



The Pocantico Center Facilities

Conference facilities and overnight accommodations for 30 people.

MEETING ROOMS

Main Conference Room



Capacity

- seating for up to 24 around the octagonal table

Audio/visual capabilities

- video conferencing
- teleconferencing
- digital recording
- DVD player
- LCD projector
- laptop & presentation screen
- white board
- easels with pads

Acoustics in the meeting room eliminate the need for amplification, but can be accommodated upon advanced request.

Lecture Room



Capacity and seating options

- seating for up to 30 around a hollow square table
- seating for up to 24 around a U-shaped table
- up to 6 blocks of tables

Audio/visual capabilities

- video conferencing
- teleconferencing
- digital recording
- DVD player
- LCD projector
- laptop & presentation screen
- easels with pads

Acoustics in the meeting room eliminate the need for amplification, but can be accommodated upon advanced request.



Breakout Room



Capacity and seating options

- seating for up to 12 around the table

Audio/visual capabilities

- video conferencing
- teleconferencing
- LCD projector (upon advanced request)
- laptop & presentation screen (upon advanced request)
- easels with pads

ACCOMMODATIONS

Guests are lodged on the second floor of the Coach Barn and on the third and fourth floors of Kykuit. All accommodations have a private bath. Hair dryers are also provided in each bedroom and adapters for electric razors are available upon request. Electrical outlets are 115 volts/60 cycles.

RECEPTION AREAS

Kykuit Terrace



An outdoor reception area overlooking the Hudson River. Available May – September, weather permitting.



Loggia



An informal area behind the main conference room; is utilized as a cocktail reception venue, and for breakout sessions and coffee breaks.

Carriage Room

A high-ceilinged museum space, with large windows and the original glass globe electric chandeliers; utilized as a cocktail reception area amidst antique carriages, located on the first floor of the Coach Barn.



Automobile Hall

A museum space that contains a collection of antique, vintage, and contemporary automobiles; utilized as a cocktail reception area, and located on the first floor of the Coach Barn.



OTHER FACILITIES

Hayloft



A comfortable gathering place for after-dinner informal discussions; may also be used as a breakout space.

Dining Hall



Dining Room tables seat seven per table.

Business Center



Capabilities

- 3 IBM-compatible computers with commonly used word processing, presentation, and spreadsheet software, with high-speed Internet access
- copier / B&W printer
- fax machine
- scanner available upon request